

Minutes

March 2, 2011

CAFCS Board Meeting

In attendance on the 3-2-2011 board meeting: Connor Walters, Dorothy Mitstifer, Jan Bowers, Diane Richardson, Gearldean Johnson, Mardell Wilson, and Suzy Weems.

The meeting was called to order and directed by Connor Walters. The agenda for the meeting was approved. The minutes from the June, 2010 meeting were available but due to mix-up were not approved. The treasurer's report was given by Mardell Wilson, and she reported the group as 'in the black' and that investments were doing much better this year.

Committee reports were presented:

- Nominating committee report was given by Mardell Wilson for Jan Murphy. G. Johnson seconded the committee report that this be submitted for approval as a slate after the final position had been filled. Motion passed. The approval will be done electronically.
- Strategic Planning committee report was presented by Mardell Wilson for Jan Murphy, and the board was asked to carefully review and provide suggestions to the changes noted electronically after it was submitted to the membership. Discussion involved the annual meeting plans as well. There will be conversation and collaborative work with Jan Bowers about the 2012 annual meeting.
- Budget committee report was submitted by Mardell Wilson, and she noted some proposed changes, which were approved and will be presented to the full business meeting on 3 -3 – 11. Specifically, the changes were to combine line items 25 and 19 to be entitled Membership and Marketing, combine items 35 & 36.
- Membership committee was presented by Dorothy Mitstifer; to date 60 paid members, with three more in process. A reminder will be sent to past and eligible members to encourage their joining the council.
- 2011 joint meeting: Diane Richardson reported on some issues that had surfaced with regard to the joint meeting with BoHS this year, but currently things were working smoothly. The dominant concern was the failure for there to be clear and timely communications about the scheduling of sessions and costs.
- 2012 annual meeting was discussed by Jan Bowers, and she will work with the committee on strategic planning and program of work to finalize the plans. Currently, the likely location will be in Georgia (possible 2nd location in Raleigh, NC) and possible co-meeting with State Supervisors.

- The Program of Work will be reworked and submitted electronically to the membership following a careful review and possible 'streamlining' of the document by Gearldean Johnson.
- Communications committee report by Dorothy Mitstifer provided update on the website (managed by Bryan Booth) and upcoming changes. Also, the listserv is sent to all members of CAFCS and BoHS.

Old business:

- The New/Emerging Administrators Workshop will be in 2013 to avoid conflict with other celebrations during 2012. The current task force for this workshop includes: Connor Walters (Chair), Virginia Clark Johnson, Mary Pritchard, Billie Collier, Dorothy Mitstifer, Mardell Wilson and others will be added as need is identified and volunteers are agreeable.