

Minutes

March 3, 2011

CAFCS Business Meeting

The 2011 CAFCS Business meeting was held in Washington DC on Thursday, March 3, 2011.

The meeting was called to order by Connor Walters. The appointment of Diane Richardson as parliamentarian and Dorothy Mitsifer and Jan Bowers as Readers for the Minutes was made by Connor Walters. The agenda for the meeting was approved.

Greetings from other FCS organizations were made. The organizations bringing greetings and brief updates included the 1890s Institutions, BoHS by Gearldean Johnson; AAFCS by Carolyn Jackson; and KON by Dorothy Mitsifer. Highlights from AAFCS was work being done on the branding initiative by the Alliance for all of FCS; KON will be having the centennial celebration as well as continuing the publication of an undergraduate research online journal focused on Human Sciences.

Minutes from the February 2010 business meeting will be approved electronically along with other points of business.

Mardell Wilson presented the treasurer's report, noting that the membership had been projected to be ~100 but was now 63. This did change the projected income, but currently, the budget to date was showing a positive balance. Neither conference revenue nor expenses have been added to the budget to date.

Installation of the 2011- 2012 president, Gearldean Johnson, was conducted and appreciation was given to the outgoing president, Connor Walters.

The remainder of the meeting was conducted by Gearldean Johnson.

The standing committee reports were presented:

- Nominating committee report was made by Mardell Wilson for Jan Murphy and pending the filling of one final position, the slate will be presented electronically for membership to vote.
- Strategic Planning committee report will be presented to the membership for vote pending slight revisions to be made. Suggestion was made that this include a survey of membership to address the format of the annual meeting.
- Budget committee report presented by Mardell Wilson was the 2011-2012 proposal showed some change in line items as explained in the presentation. Motion made by Dorothy Mitsifer and seconded by Allen Martin that it be accepted. Motion passed.

- Membership committee presented by Dorothy Mitstifer included a listing of the current paid members and a note that the focus would intensify on getting a larger membership base. Persons in attendance were encouraged to take application forms and provide them to eligible individuals.
- Annual Meeting:
 - 2011 showed an attendance of 55 total in the joint meeting with 10 indicating membership in CAFCS only according to Diane Richardson.
 - 2012 meeting will be chaired by Jan Bowers and currently investigating the possibility of combining with the State Supervisors and having a joint meeting in Georgia
- Program of Work for 2011-2012 will be presented for electronic distribution, comments and approval. It will be initiated by Gearldean Johnson.
- Communications committee report by Dorothy Mitstifer requested that members be reminded to check to be certain that communications sent by the CAFCS e-list was not treated as spam.

Old business:

- The new/emerging administrators workshop for 2013 will be in July in Normal, Illinois. The chair of the workshop working group is Connor Walters and other members include: Virginia Clark Johnson, Mary Pritchard, Billie Collier, Dorothy Mitstifer, and Mardell Wilson. The taskforce will be soliciting partnerships (financial and personnel) for this Workshop. If a person is interested in serving with this group, they should contact Connor Walters.
- Expansion of communication vehicles was discussed as a way to better serve more members. Valerie Giddings moved and Mardell Wilson seconded that Dorothy Mitstifer serve as the liaison to the website for postings to expand the site. Motion passed.

New business: Discussion was undertaken concerning posting Dr. Sharon Nickols' presentation on line for access. Also discussed was the possibility of using some CAFCS funds to possibly produce a CD of the presentation. The discussion followed, but no motion was entertained concerning this possibility. Therefore, there was no new business presented.

Motion to adjourn by Jorge Atilas and seconded by Suzy Weems passed. The meeting was adjourned with the following things to be completed electronically:

- Minutes for the February 2010 meeting;
- Slate of officers for 2011-2012

- Strategic Planning Document
- 2011-2012 Program of Work