



Program coordination provided by the  
Workshop Task Force of the  
Council of Administrators of Family & Consumer Sciences

#### **COST**

- Workshop Fee - \$800
- \$400 scholarships are available
- Participants are responsible for their own travel arrangements and some meals.
- Lodging \$109+tax/single/double

#### **SCHEDULE**

- Emerging and New Administrators  
July 27 (arrive by 5:00 p.m.) – July  
30, 2014)

#### **For more information contact:**

Sue Williams, Co-Chair Workshop Task Force  
210 Human Sciences West  
Oklahoma State University  
Stillwater, OK 74078  
Telephone: 405.744.7651 - Fax: 405.744.6299  
[sue.williams@okstate.edu](mailto:sue.williams@okstate.edu)

**Application Forms available at**  
[www.cafcs.org](http://www.cafcs.org)



## **Emerging and New Administrator Workshop**

### **The Mayo Hotel**

115 West 5<sup>th</sup> Street  
Tulsa, OK 74103  
918.582.6296

**July 27 – July 30, 2014**

*Sponsored by the Council of Administrators of Family & Consumer Sciences (CAFCS), the Board on Human Sciences (BoHS), and the American Association of Family & Consumer Sciences (AAFCS)*

## The Reason:

**The Emerging and New Administrators Workshop** is planned to enhance the future viability of Family & Consumer Sciences/Human Sciences by preparing leaders for positions in higher education administration, Cooperative Extension, and the Agricultural Experiment Station for the next decade and beyond.

Focusing on **emerging and new administrators**, this workshop will address competencies needed for assessing one's attributes and develop skills for successfully administering higher education programs. Seasoned administrators will serve as facilitators, presenters, and mentors.

History: Between 1991 and 2001 the Family & Consumer Sciences Administrative Leadership Council (FCS~ALC) sponsored professional development for emerging and seasoned administrators. For nearly fifty years, the Council of Administrators of Family & Consumer Sciences has provided comprehensive and systematic professional development for administrators.

## Participants:

This workshop will serve individuals who have been identified as having leadership potential and those with strong interests in Family & Consumer Sciences/Human Sciences, higher education administration, Cooperative Extension and the Agricultural Experiment Station as well new administrators in their first or second year in an administrative position.

## Values:

The workshop curriculum is based upon the philosophy that leadership is the valued end of professional development and that a learning community framework establishes a culture for life-long learning and change. Succinctly, professional development is about change. Leadership with its focus on establishing direction, aligning people, and inspiring participation is built upon excellence in management. The future of Family & Consumer Sciences/Human Sciences depends upon enlightened leaders who can lead units to serve the interests of students, the standards of excellence of the profession, the interests of the institution, and the higher education mission.

## Focus:

- Strengthening self-awareness
- Developing relationships and teamwork
- Understanding alliances and political realities
- Understand elements of a promising future
- Building capacity, dealing with change, and managing resources across domains
- Creating an ongoing learning community from this cohort of Family & Consumer Sciences/Human Sciences administrators

## Major Topics to be Addressed:

- Diversity
- Nuts and bolts of administration
- Fund Development
- Strategic planning
- Global perspective
- Assessment
- Program advancement
- Articulation of mission

## Speakers and Workshop Leaders:

- College and University Administrators
- Family & Consumer Sciences/Human Sciences Leaders
- Consultants from Selected Fields

## Workshop Location:

The historic Mayo Hotel in Tulsa, Oklahoma, 115 West 5<sup>th</sup> Street, is conveniently located in the heart of downtown and surrounded by Tulsa's best in shopping, dining, concert venues and entertainment districts. The Mayo is within walking distance of the BOK Center, which hosts professional sports events, concerts and conventions, as well as the Tulsa Performing Arts Center, Cain's Ballroom, The Brady Arts District, Cox Business Center and more.

## Workshop Task Force:

*Sue Williams, Co-Chair, Oklahoma State University*  
*Kay Wilder, Co-Chair, Point Loma Nazarene University, Professor Emerita*  
*Sharon Nickols, The University of Georgia, Dean Emerita*  
*Billie Collier, Florida State University, Dean Emerita*  
*Bonnie Braun, University of Maryland*  
*Valerie Giddings, North Carolina A&T*  
*Dorothy Mitstifer, Kappa Omicron Nu and CAFCS Executive Director*  
*Ann Vail, University of Kentucky*  
*Mardell Wilson, Illinois State University*  
*Jorge Atilas, Oklahoma State University*